

UW Microbiology - Annual Thesis Committee Meeting Report

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|----------------|---------------------|------------------------|
| Student | Meeting Date | Year in Program |
|----------------|---------------------|------------------------|

Status of program requirements:

| | |
|---|--|
| <input type="checkbox"/> IDP discussed and suggestions offered | |
| <input type="checkbox"/> Required lecture(s) in undergraduate courses completed. If not, indicate timeline to completion: | |
| Required publication status: | The committee has reviewed the thesis outline, and the student has permission to write thesis <input style="float: right;" type="checkbox"/> |
| <input type="checkbox"/> In preparation | |
| <input type="checkbox"/> Submitted | |
| <input type="checkbox"/> Accepted | |

Current Academic Progress Outcome

Please check the appropriate box that best reflects the student's research and academic progress since their last Thesis Committee meeting:

| | |
|--------------------------|---|
| <input type="checkbox"/> | Full expectations met or exceeded - The student progressed as anticipated or better and remains on track for on-time graduation - Thesis Committee meetings will continue every ____ months |
| <input type="checkbox"/> | Partial expectations met - The student made partial progress; there are some concerns about on-time graduation - This constitutes a Notification - The student is required to schedule a Thesis Committee meeting in _____ months |
| <input type="checkbox"/> | Expectations not met - The student made unsatisfactory progress; there are <u>serious</u> concerns about completion of the doctoral degree - The committee recommends that the student be placed on Academic Alert in the quarter following this meeting. - The student is required to schedule Thesis Committee Meetings quarterly until Academic Alert is lifted. |
| <input type="checkbox"/> | Expectations continuously not met - The committee recommends that the student be placed on Final Academic Alert in the quarter following this meeting. - The student is required to continue quarterly Thesis Committee Meetings. |

Reminder: The *thesis advisor* should draft a summary of the meeting for approval by the rest of the committee (by email) and submit that summary **to the GPA (microgpa@uw.edu) within 2 weeks of the meeting.**

Academic Performance policies are here: <https://grad.uw.edu/policies/3-7-academic-performance-and-progress/>. Note that the GPAC is available as a resource for advice to the student and committee members.

Signatures

| Print | Signature |
|------------------|-----------|
| Committee Chair | |
| Committee Member | |
| Committee Member | |
| Committee Member | |
| Committee Member | |
| Student | |