

UW Microbiology - Annual Thesis Committee Meeting Report

Student	Meeting Date	Year in Program
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Status of program requirements:

<input type="checkbox"/> IDP discussed and suggestions offered	
<input type="checkbox"/> Required lecture(s) in undergraduate courses completed. If not, indicate timeline to completion:	
Required publication status:	The committee has reviewed the thesis outline and the student has permission to write thesis <input style="float: right;" type="checkbox"/>
<input type="checkbox"/> In preparation	
<input type="checkbox"/> Submitted	
<input type="checkbox"/> Accepted	

Current Academic Progress Outcome

Please check the appropriate box that best reflects the student's research and academic progress since their last Supervisory committee meeting):

<input type="checkbox"/>	Full expectations met or exceeded - The student progressed as anticipated or better and remains on track for on-time graduation - Committee meetings will continue every ____ months
<input type="checkbox"/>	Partial expectations met - The student made partial progress; there are some concerns about on-time graduation - This constitutes a warning - The student required to schedule additional Thesis Committee Meeting in ____ months
<input type="checkbox"/>	Expectations not met - The student made unsatisfactory progress; there are <u>serious</u> concerns about completion of the doctoral degree - The committee recommends that the student be placed on probation in the quarter following this meeting. - The student required to schedule additional Thesis Committee Meeting quarterly until probation is lifted.
<input type="checkbox"/>	Expectations continuously not met - The committee recommends that the student be placed on <i>final</i> probation in the quarter following this meeting. - The student required to continue quarterly Thesis Committee Meetings.

Reminder: The *thesis advisor* should draft a summary of the meeting for approval by the rest of the committee (by email) and submit that summary **to the GPA (microgpa@uw.edu) within 2 weeks of the meeting.**

Warning and probation policies here: <https://grad.uw.edu/policies/3-7-academic-performance-and-progress/>. Note that the GPAC is available as a resource for advice to the student and committee members.

Signatures

Print	Signature
Committee Chair	
Committee Member	
Committee Member	
Committee Member	
Committee Member	
Student	