

UW Microbiology - Annual Thesis Committee Meeting Report

Student

Meeting Date

Status of program requirements:

<input type="checkbox"/> IDP discussed and suggestions offered	
<input type="checkbox"/> Two lectures in undergraduate courses completed. If not, indicate timeline to completion:	
Status of required publication: <input type="checkbox"/> In preparation <input type="checkbox"/> Submitted <input type="checkbox"/> Accepted	The committee has reviewed the thesis outline and the student has permission to write thesis <div style="text-align: right;"><input type="checkbox"/></div>

Current Academic Progress Outcome

Please check the appropriate box that best reflects the student's research and academic progress since their last Thesis Committee Meeting:

<input type="checkbox"/>	Full expectations met or exceeded - The student progressed as anticipated or better and remains on track for on-time graduation - Annual meetings will continue
<input type="checkbox"/>	Partial expectations met - The student made partial progress; there are some concerns about on-time graduation - This constitutes a Warning - The student is required to schedule an additional Thesis Committee Meeting in _____ months
<input type="checkbox"/>	Expectations not met - The student made unsatisfactory progress; there are <u>serious</u> concerns about completion of the doctoral degree. - The committee recommends that the student be placed on Probation in the quarter following this meeting. - The student is required to schedule additional Thesis Committee Meetings quarterly until probation is lifted.
<input type="checkbox"/>	Expectations continuously not met - The committee recommends that the student be placed on <i>Final</i> Probation in the quarter following this meeting. - The student is required to continue quarterly Thesis Committee Meetings.

Reminder: The *thesis advisor* should draft a summary of the meeting for approval by the rest of the committee (by email) and submit that summary **to Dr Jason Smith within 2 weeks of the meeting**.

Warning and probation policies are here: <https://grad.uw.edu/policies/3-7-academic-performance-and-progress/>. Note that the GPAC is available as a resource for advice to the student and committee members.

	Print	Signature
Thesis Advisor		
Committee Member		
Committee Member		
Committee Member		
GSR		
Student		